

Date:

Agent Details

Agent Name:

Agent Address:

Dear

RE: *Termination of agency management for the following property.*

Street:

Suburb:

Post Code:

Please be advised that I/we have decided to transfer the management of the above property to:

**Red Dot Real Estate
Level 2/326 Keilor Road
Niddrie, Vic, 3042**

Could you kindly please ensure the relevant documents, keys and file/s are prepared for collection by Red Dot Real Estate, who will contact you shortly regarding this notice.

Thank you for past services.

Yours faithfully

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Signature